

Service Certificate

This is to certify that Shri/Smt..... is working as a **Regular Employee** in Central Government/ State Government of Andhra Pradesh /..... from..... asand her/his employee number is

I am to further certify that as per our records he/she is having the following transfers in the last 7 years. (if there are any transfers)

S.No.	From (Place)	To (Place)	Date From	Date To	Transfer Order No.	Distance From Place- to-Place
1						
2						
3						
4						

Signature

Name of the DDO

Contact Number with seal

Other Documents:

- 1) Date of Birth issued by competent authority original & photocopy.
- 2) Photo of the child.
- 3) Aadhaar Card.
- 4) Blood group of the child.
- 5) SC / ST/ OBC certificate of parent / child.
- 6) In case of RTE Seat... Residence proof .
- 7) All photocopies of the transfer orders.
- 8) The KVS On-Line registration acknowledgement copy.